



# Registered Political Party's Fiscal Period Return

**E-521**

Form BBB

*The Election Act, 1996*

Section 250

(Form E-522)

(Oct 2017)

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Name of Registered Political Party

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For Fiscal Year Ending



**Notes:**

1. This Return must be transmitted to the Chief Electoral Officer within four (4) months after the end of the fiscal period to which it relates.

Subsection 250(4)

2. This Return must be accompanied by the auditor's report to the chief official agent of the party on the information given in this Return.

Subsection 250(4)

3. The value of goods and services provided is the "Commercial Value" as defined in subsection 220(c).

**On Behalf of the**

\_\_\_\_\_  
Name of Registered Political Party

**Return**

I, \_\_\_\_\_ of \_\_\_\_\_  
Name Address

\_\_\_\_\_  
Mailing Address (if different from the address above) Postal Code

Telephone Number \_\_\_\_\_  
Residence Business Mobile

Email \_\_\_\_\_

in the Province of Saskatchewan, being the chief official agent of the above-named registered political

party make the following Return respecting the fiscal period of the party which commenced on the

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and which ended on the

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature of Chief Official Agent

\_\_\_\_\_  
Date

**Part I**

**Contributions**

(a) Summary of Contributions

List below, by class of contributor, the aggregate amounts of (A) contributions in excess of \$250.00, (B) contributions of \$250.00 or less but more than \$25.00, and (C) contributions of \$25.00 or less, and the number of contributors of each class who, in the fiscal period, have provided money, goods or services for the use of the registered political party by way of a gift, loan, advance, deposit, or other form of assistance (includes goods or services donated or provided at other than their true value).

| Class of Contributor                            | Number of Contributors | Value of Contributions |
|---|------------------------|------------------------|
| 1. Individuals                                  |                        |                        |
| 2. Corporations                                 |                        |                        |
| 3. Trade Unions                                 |                        |                        |
| 4. Unincorporated Organizations or Associations |                        |                        |
| 5. Any Other Persons or Groups of Persons       |                        |                        |
| <b>Totals</b>                                   |                        |                        |

**Note:** Amounts received in respect of membership fees or dues are deemed to be contributions (s. 250(5)).

## Part I

### Contributions

#### (b) Detail of Contributions

Contributions include money provided to or on behalf of the registered political party without compensation from the registered political party and includes donations in kind and membership fees or dues paid to the registered political party.

Detail of the name of and total amount received from each contributor included in classes 1 to 5 in Part (a) who have provided money, goods or services by way of a gift, loan, advance, deposit or other form of assistance must be reported in the aggregate by classification in the appropriate schedule. Such contributions are to be identified in one of three categories: (A) contributions in excess of \$250.00, (B) contributions of \$250.00 or less but more than \$25.00, and (C) contributions of \$25.00 or less. The sum of the categories should reflect the total contributions received, in the fiscal period, for the use of the registered political party in each classification schedule.

Where a corporation, trust fund or constituency association makes a contribution, pursuant to subsection 240(6) of *The Election Act, 1996*, each such contribution must be accompanied by a statement which sets out the name of the person who authorized the contribution on behalf of the corporation, trust fund or constituency association, and the name of and the amount contributed by each person who made a contribution in excess of \$250.00 in a year and whose contribution was used to make up the funds contributed by the corporation, trust fund or constituency association.

Where a registered party makes a contribution, pursuant to subsection 240(7) of *The Election Act, 1996*, each such contribution must be accompanied by a statement which sets out the name of and the amount contributed by each person who made a contribution in excess of \$250.00 in a year and whose contribution was used to make up the funds contributed by the registered party.

A true and correct copy, certified by the chief official agent, for each such statement of contribution received pursuant to subsections 240(6) and (7), must be affixed to this Return (ss. 250(3)).

Revenue received by a registered political party, during the fiscal period, from fund-raising activities, meetings and sales of material of a promotional nature are deemed contributions. The total net proceeds from each source indicated must be recorded and, in the aggregate, reported in this Return.

The value of donations in kind must be recorded and included as a contribution received by the chief official agent where claimed as an election expense. Accordingly, commercial value is an operating expense and a contribution concurrently.













**Part I**

**Contributions**

(c) Proceeds from Other Sources - Summary

Set out below the aggregate value of net proceeds received by the registered political party during the fiscal period from the sources as indicated.

| Source   | Amount |
|--|--------|
| 1. Sales of tickets to or monies paid to each dinner, rally, public meeting and other fund-raising function. |        |
| 2. Collections made at events mentioned in item 1 above or other events.                                     |        |
| 3. Sales of pins, buttons, flags, emblems, hats, banners, literature and other materials.                    |        |
| <b>Total</b>   |        |

Enter Total on Schedule: 5. Any Other Persons or Groups of Persons of Part 1(b) Detail of Contributions

**Part I**

**Other Revenue**

(a) Income from Other Sources

Set out below the total value of income received by the registered political party during the fiscal period from the sources as indicated.

| Source  | Amount |
|---|--------|
| 1. Election Expenses/Auditor Reimbursement(s) |        |
| 2. Candidates' Excess Contributions           |        |
| 3. Interest/Investment Income                 |        |
| 4. Other (Provide Details)                    |        |
| <b>Total</b>                                  |        |

(b) Cash on Hand

Set out the amount of money, securities or the equivalent of money that the registered political party has on hand at the end of the fiscal period.

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## Part II

### Expenditures

#### (a) Operating Expenditures

Set out below the total operating expenses of the registered political party during the fiscal period.

**Note:** Omit election expenses incurred which related to an election held during the fiscal period.

| Operating Expenses                                       | Amount |
|--|--------|
| 1. Salaries, Wages and Employee Benefits                 |        |
| 2. Travelling Expenses                                   |        |
| 3. Conventions and Meetings                              |        |
| 4. Rental (Premises, Equipment and Utilities)            |        |
| 5. Advertising (Particulars to be set out in Part II(b)) |        |
| 6. Printing, Stationery and Supplies                     |        |
| 7. Postage   |        |
| 8. Legal and Audit Fees                                  |        |
| 9. Interest  |        |
| 10. Taxes (Property)                                     |        |
| 11. Other (Provide Details)                              |        |
| <b>Total</b>   |        |



**Part II**

**Expenditures**

(c) All Other Expenditures

Set out below any transfer of monies or other expenses incurred by the registered political party during the fiscal period.

| Other Expenditures                                      | Amount |
|---|--------|
| 1. Transfer to Provincial Constituencies and Candidates |        |
| 2. Transfer to Federal Electoral Districts              |        |
| 3. Transfer to Registered Party                         |        |
| 4.  |        |
| 5.  |        |
| 6.  |        |
| 7.  |        |
| 8.  |        |
| 9.  |        |
| <b>Total</b>  |        |





# Declaration of a Chief Official Agent of a Registered Political Party

**E-522** Form FFF  
*The Election Act, 1996*  
Section 250  
(Oct 2017)

I \_\_\_\_\_ of \_\_\_\_\_  
Name Address

Chief Official Agent of \_\_\_\_\_ a registered political party,

solemnly declare that I have examined the Fiscal Period Return, along with any attached certified statements, to be transmitted to the Chief Electoral Officer and now shown to me by the officer before whom this declaration is made, and that, to the best of my knowledge and belief, that Return and any attached certified statements are correct;

and I further solemnly declare that, except as specified in the Return, no money, security, or equivalent for money has been paid, advanced, given or deposited by anyone to me or, to the best of my knowledge and belief, to any other person for the purpose of defraying any expenses incurred on behalf of the registered political party or for promoting its aims;

and I further solemnly declare that, except as appears from that Return, I have not, and, to the best of my knowledge and belief, no person, club, society, company or association has, on behalf of the registered political party, made any payment or incurred any liability on account of or with respect to the conduct or management of the affairs of the registered political party;

and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the **Canada Evidence Act**.

\_\_\_\_\_  
Signature of Chief Official Agent

Signed and declared before me by the above-named Chief Official Agent at \_\_\_\_\_ in the

Province of Saskatchewan, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
A Commissioner For Oaths in and for the Province of Saskatchewan. My commission expires on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.