



Registered Political Party's Return of Election Expenses

E-524

Form ZZ

The Election Act, 1996
Section 251
(Form E-525) Oct 2017

New Democratic Party, Sask. Section

Name of Registered Political Party

March 1, 2018

Election Date

Melfort By-Election

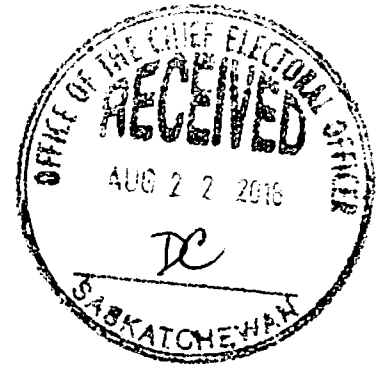
Event Name



*As Reviewed
J.*



Chartered Professional
Accountants LLP



INDEPENDENT AUDITOR'S REPORT

To John Tzupa, Chief Official Agent for New Democratic Party, Saskatchewan Section for submission to the Chief Electoral Officer of Saskatchewan in accordance with Section 251 of the *The Election Act, 1996*.

Report on the Return

We have audited the accompanying Registered Political Party's Return of Election Expenses (the "Return") for New Democratic Party, Saskatchewan Section, in the by-election campaign for the constituency of Melfort for the period February 2, 2018 to March 1, 2018, which comprises the Summary of Election Expenses, and Statements of Expenses for Hire of Premises, Advertising, Services, Goods Supplied, Travel and Hire of Vehicle, Undisputed Claims Unpaid, and Disputed Claims Unpaid for the electoral campaign ending March 1, 2018.

This return has been prepared by the Chief Official Agent for the Registered Party based on the financial reporting provisions of Section 251 of *The Election Act, 1996* and the accounting guidelines issued by Elections Saskatchewan.

The Chief Official Agent's Responsibility for the Return

The Chief Official Agent of the registered party is responsible for the preparation of the Return in accordance with financial reporting provisions of Section 251 of *The Election Act, 1996* and the accounting guidelines issued by Elections Saskatchewan and for such internal control as the Chief Official Agent determines is necessary to enable the preparation of a Return that is free from material misstatements, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the Return based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance whether the Return is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Return. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the Return, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation of the Return in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Official Agent, as well as evaluating the overall presentation of the Return.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

An asset to our clients, not an expense

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Basis for Qualified Opinion

Due to the inherent nature of the transactions of electoral campaigns, the completeness of election expenses is not susceptible of satisfactory audit verification. Accordingly, our verification of these amounts was limited to the amounts recorded in the party's accounting records and we were not able to determine whether any adjustments might be necessary to expenses.

Qualified Opinion

In our opinion, except for the possible effects of the matter in the "Basis for Qualified Opinion" paragraph, the Registered Political Party's Return of Election Expenses for the New Democratic Party, Saskatchewan Section is prepared, in all material respects, in accordance with reporting provisions of Section 251 of *The Election Act, 1996* and the accounting guidelines issued by Elections Saskatchewan.

Basis of Accounting and Restriction on Use

Without modifying our opinion, we draw attention to the Note to the Return, which describes the basis of accounting. The Return is prepared to assist the Chief Official Agent to meet the requirements of *The Election Act, 1996* and the accounting guidelines issued by Elections Saskatchewan. As a result, the Return may not be suitable for another purpose. Our report is intended solely for the Chief Official Agent and the Chief Electoral Officer, and should not be used by other parties.

Emphasis of Matter

Further we report the total election expenses of \$15,015.58 shown in the "Summary of Election Expenses," on the Registered Political Party's Return of Election Expenses are the same as the related total in the Return.

Report on Other Legal and Regulatory Requirements

As required by Section 237(4) of *The Election Act, 1996*, in our opinion, the Return presents the information contained in the financial records on which it is based.



Chartered Professional Accountants

REGINA, Saskatchewan
August 21, 2018

NEW DEMOCRATIC PARTY, SASKATCHEWAN SECTION
Notes to the Registered Political Party's Return of Election Expenses
2018 Melfort By-Election held March 1, 2018

(This note must be attached to the Return)

NOTE 1 DESCRIBING THE FINANCIAL REPORTING FRAMEWORK APPLIED FOR PREPARING THE REGISTERED POLITICAL PARTY'S RETURN OF ELECTION EXPENSES

The Registered Political Party's Return of Election Expenses (the "Return") has been prepared in accordance with the financial reporting provisions of Section 251 of *The Election Act, 1996* and the accounting guidelines issued by Elections Saskatchewan.

The Return is prepared to assist the Chief Official Agent to meet the requirements of *The Election Act, 1996*. The Return is intended solely for the use of the Chief Official Agent and the Chief Electoral Officer. Accordingly, readers are cautioned that the Return may not be suitable for another purpose. *The Election Act, 1996* requires that the Return be made available for public inspection.

Registered Political Party	By-Election Date
New Democratic Party, Saskatchewan Section	March 1, 2018

Note

1. This Return must be transmitted to the Chief Electoral Officer within six (6) months after polling day of the election to which it relates.

Subsection 251 (1)

2. This Return must be accompanied by the auditor's report to the chief official agent of the party on the information given in this Return.

Subsection 251 (1)

3. The commercial value of goods and services donated (other than volunteer labour or goods valued at \$200.00 or less), and the difference between the amount paid and the commercial value of goods and services provided, are considered to be election expenses. If the total of "commercial value" is greater than the total of "amount paid" it is the larger of the two figures that is used in the calculation of election expenses incurred by the registered political party. See definition of "commercial value", subsection 220(c).
4. A statement, signed and receipted, by the donor and by the chief official agent, supported by a verification from an independent commercial source of the amount expensed must be submitted when making claim of commercial value as an election expense.

Subsections 220(c) and 251(2)(b)

5. All payments of more than \$25.00 must be accompanied by a supplier document that states the particulars of the election expense and by a receipt or cancelled cheque that provides proof of payment. The supplier documents and proofs of payment must be submitted with this Return.

Section 244

Subsection 251(2)(b)

NDP
March 1, 2018
Melfort By-election

On Behalf of

New Democratic Party, Sask. Section

Name of Registered Political Party

Return

I, John Tzupa of _____
Name Address

_____ S4P 0C4
Mailing Address (if different from the address above) Postal Code

Telephone Number _____
Residence Business Mobile

Email _____

in the Province of Saskatchewan, being the chief official agent of the above-named registered political party, make the following Return respecting the election expenses of the said party, which were incurred during the election held on the 1st day of March, 2018.

Jd Tz
Signature of Chief Official Agent

August 22, 2018
Date

Summary of Election Expenses

(a) Hire of Premises (total page 4)	\$	_____	
(b) Advertising (total page 6)	\$	<u>3,973.20</u>	
(c) Services (total page 8)	\$	<u>11,042.38</u>	
(d) Goods Supplied (total page 10)	\$	_____	
(e) Travel and Hire of Vehicle (total page 11)	\$	_____	
(f) Undisputed Claims Unpaid (total page 12)	\$	_____	
TOTAL EXPENSES			\$ <u>15,015.58</u>
(g) Disputed Claims Unpaid (total page 13)	\$	_____	

Note: Total Expenses (excluding (f) above) is used for the calculation of reimbursement.

NDP
March 1, 2018
Melfort

Expenses

(a) Hire of Premises

Set out below the name and address of every person, club, society, company and association from whom premises were acquired for the purpose of the election, with a description of the premises so acquired, the purpose for which and the length of time during which the same were used, the amount paid to each and the commercial value thereof. **Attach supplier documents, bills and proofs of payment, number them consecutively and list them in the proper columns below.**

Consec No.	Name	Address	Description of Premises	Purpose for which used	Period for which used	CH #	Total invoice amount	WRIT PERIOD	
								Amount Paid (a)	Commercial Value (b)
							Subtotal		
							Total		
							(greater of (a) or (b))		

Expenses

(b) Advertising

Set out below the cost of acquiring the right to the use of time on the facilities of any broadcasting undertaking or of acquiring the right to the publication of an advertisement in any newspaper or magazine circulated in the province. Set out the name and address of each broadcaster and publisher, with a description of the advertising, the amount paid to each and the commercial value thereof. **Attach supplier documents including proof of authorization, bills and proofs of payment, number them consecutively and list them in the proper columns below.**

Consec No.	Name	Address	Name of Publication or Broadcaster	Date of issue	CH #	Total invoice amount	WRIT PERIOD	
							Amount Paid (a)	Commercial Value (b)
A-1	CKRM-AM	1900 Rose St., Regina, Sask	CKRM-AM	Feb 10-28, 2018	53682	5,959.80	1,986.60	1,986.60
A-2	John Tzupa	Box 568, Regina Beach, Sask	Saskatoon Media Group	Feb 10-28, 2018	53640	8,041.30	1,986.60	1,986.60
Subtotal							3,973.20	3,973.20

Expenses

(c) Services

Set out below the name and address of every person, club, society, company and association who did work on behalf of the candidate, with a description of the nature of the work done, the amount paid to each and the commercial value thereof. **Attach supplier documents, bills and proofs of payment, number them consecutively and list them in the proper columns below.**

Consec No.	Name	Address	Nature of Work Done	CH #	Total invoice amount	WRIT PERIOD	
						Amount Paid (a)	Commercial Value (b)
S-1	Paul Gross Software Development	29 Rideauview Terrace, Ottawa, Ont	Data analysis & programming from Feb 5-27, 2018	53764	330.53	110.18	110.18
S-2	Bonnie Galenzoski	RR1 PO Box 34, Lumsden, Sask	Demographic information	53645	177.60	59.20	59.20
S-3	Strategic Communications	1770 West 7th Ave., Vancouver, BC	Focus Groups	53576	12,789.00	4,263.00	4,263.00
S-4	Strategic Communications	1770 West 7th Ave., Vancouver, BC	Focus Groups	53703	19,830.01	6,610.00	6,610.00
Subtotal						11,042.38	11,042.38

Expenses

(g) Disputed Claims Unpaid

In addition, set out below the disputed and unpaid claims, the names and addresses of the claimants, the nature of the claims respectively, the amount and commercial value thereof.

Name	Address	Character of Disputed Claim	CH #	Total Invoice Amount	WRIT PERIOD	
					Amount Paid (a)	Commercial Value (b)
Subtotal						
Total (greater of (a) or (b))						



Declaration of a Chief Official Agent of a Registered Political Party

E-525

Form AAA

The Election Act, 1996
Clause 251(1)(c)
Oct 2017

I, John Tzupa of _____
Name Address

being the Chief Official Agent of New Democratic Party, Sask. Section, being a
Name of Registered Political Party

registered political party, operating during an election held in Saskatchewan on the 1st
day of March, 2018.

solemnly declare that I have examined the Return of Election Expenses, along with any attached certified statements, to be transmitted to the Chief Electoral Officer, and now shown to me by the officer before whom this declaration is made, and that to the best of my knowledge and belief that Return and any attached certified statements is correct;

and I further solemnly declare that, except as appears from that Return, I have not and to the best of my knowledge and belief no other person, nor any club, society, company or association has on behalf of the registered political party made any payment, or given, promised or offered any reward, office, employment or valuable consideration, or incurred any liability on account of or with respect to the conduct or management of the election;

and that except as specified in the Return, no money, security or equivalent for money has been paid, advanced, given or deposited by anyone to me or in my hands, or to the best of my knowledge and belief, to or in the hands of any other person for the purpose of defraying any expenses incurred on behalf of the registered political party on account of, or with respect to, the conduct or management of the election;

and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the **Canada Evidence Act**.

John Tzupa
Signature of Chief Official Agent

Signed and declared before me by the above-named Chief Official Agent at Regina in the

Province of Saskatchewan, on the 22nd day of August, 2018.

Catherine Muncarr
A Commissioner For Oaths in and for the Province of Saskatchewan. My commission expires on the 31st day of August, 2018.